



# MERCHANDISE RETURN/EXCHANGE FORM

NAME ON ORDER \_\_\_\_\_ ORDER # \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE/RM # \_\_\_\_\_

**1. COMPLETE** steps 2 to 4 below and include this form with your return/exchange merchandise within 30 days of receipt of order. Please refer to our Return/Exchange and Limited Warranty policy on our website homepage before sending us your items.

**2. RETURN ITEMS** Drop off your returns/exchanges at the convenient drop off boxes located at your school for no additional shipping fee.

--OR--

You may ship your items to us at the address below. Please note, return shipping cost is at customer's expense.  
iUniforms, Inc. 2801 S. Federal Highway, #22858, Fort Lauderdale, FL 33335

<input type="checkbox"/> RETURN			
Qty.	Item#	Description	*Reason Code#

**3. FILL OUT** Section For Return or Exchange. Please refer to item numbers, sizes and color choices on our website.

[www.i-uniforms.com](http://www.i-uniforms.com)

<input type="checkbox"/> EXCHANGE				
Qty.	Item#	Description	Exchange for the following:	*Reason Code#

(Please attach additional sheet for more than 3 items)

**4. CREDIT CARD INFO:** If you are exchanging for merchandise of higher value, please include payment information for remaining balance.

Charge to my (check one):

Visa

NAME ON CARD \_\_\_\_\_

MasterCard

CREDIT CARD NUMBER \_\_\_\_\_

American Express

EXPIRATION DATE \_\_\_\_\_ 3 DIGIT SECURITY CODE \_\_\_\_\_

Discover SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

\*Reason Code for Return/Exchanges:

1. Item too large

4. Product defective

7. Incorrect quantity received

2. Item too small

5. Wrong quantity ordered

8. Incorrect item received

3. Did not like/changed mind

6. Wrong merchandise ordered

9. Other \_\_\_\_\_